

Farwell Elementary School Parent and Family Engagement Plan

In accordance with the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by the *Every Student Succeeds Act of 2015 (ESSA)*

Parents, staff, and the building administrator have developed this Parent and Family Engagement Plan in accordance with the ESSA Section 1116 activities which are accomplished at Farwell Elementary School in the ways listed in each Section.

ESSA Section	Ways in Which <u>Farwell Elementary School</u> Staff Accomplish These Activities
<p>1116(b)(1) This Plan has been jointly developed and distributed to parents and family members in a language that can be understood. The Plan is updated periodically to meet the changing needs of parents and the school.</p>	<p>Describe the development of the Plan, including the stakeholders involved, the steps taken to ensure the Plan is understood, and the process for updating the Plan.</p> <p><u>Farwell Elementary School will take the following actions to involve parents of children participating in a Title I program in the joint development and distribution of the Parent Involvement Policy:</u></p> <ul style="list-style-type: none"> • <u>Distribute to parents for review the following materials:</u> • <u>District Parent Involvement Policy</u> • <u>Elementary School Parent Involvement Policy</u> • <u>Parent-Student-Teacher Compact</u> <p><u>These materials will be distributed to parents at Title I meetings, School Improvement Team meetings, and parent/teacher conferences. Input from parents will be solicited through Title I meetings, School Improvement meetings, parent/teacher conferences, family surveys, and other written communications with parents.</u></p> <p><u>Farwell Elementary School will take the following actions to distribute to parents of children participating in a Title I program the Parent Involvement Policy:</u></p> <ul style="list-style-type: none"> • <u>The Parent Involvement Policy will be distributed to parents at a Title I parent meeting.</u> • <u>The policy will be posted on the school web site.</u> • <u>Parents of newly participating students will receive the policy upon participation.</u> <p><u>Farwell Elementary School will periodically update its Parent Involvement Policy to meet the changing needs of the parents and the school through:</u></p> <ul style="list-style-type: none"> • <u>School Improvement Meetings</u> • <u>Title I Meetings</u>

ESSA Section	Ways in Which School Staff Accomplish These Activities
<p>1116(c)(1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved.</p>	<p>An annual meeting is held which includes information for parents on: <u>Farwell Elementary School will convene an annual Title I meeting to inform parents of the following:</u></p> <ul style="list-style-type: none"> • <u>Farwell Elementary School participates in Title I</u> • <u>The requirements of Title I</u> • <u>The rights of the parents to be involved</u> <p>How are parents encouraged to attend?</p> <ul style="list-style-type: none"> • <u>Meetings will be held at various and convenient times to encourage parents to attend</u> • <u>Parents will be notified about meetings through parent letters</u>
<p>1116(c)(2) Offer flexible number of meetings at times convenient to parents and provide transportation, childcare, or home visits as it relates to parental involvement.</p>	<p>Meetings are offered at times convenient for parents and if needed, transportation, childcare, and home visits can be arranged: <u>Farwell Elementary School will offer a flexible number of meetings at various times, and may provide transportation, child care, or home visits. Funding may be providing using Title I, as such services relate to parental involvement.</u></p>
<p>1116(c)(3) Involve parents in an organized, ongoing and timely way in the planning, reviewing, and improvement of Title I programs, including the development, review, and improvement of the Parent and Family Engagement Plan and the Schoolwide Program Plan.</p>	<p>Parents are involved in the development of the School Improvement Plan and Title I Program development in the following ways: <u>Farwell Elementary School encourages parents to take active roles as members of the school improvement team. Parents are involved in the planning, implementation, and evaluation of the school-wide plan. Parents are involved in the following capacity:</u></p> <ul style="list-style-type: none"> • <u>Completion of the School Systems Review</u> • <u>Completion of the School Data Analysis</u> • <u>Completion of the Goals, Objectives, Strategies, and Actives of the School Improvement Plan</u>
<p>1116(c)(4)(A) Provide parents of Title I children timely information about the Title I Program.</p>	<p>Parents are provided information regarding the school Programs in the following ways: <u>Farwell Elementary School will provide timely notification to parents about their child's Title I selection, instructional objectives, progress reports, and parent recommendations; establish dates and sites for parent/teacher/student conferences to discuss student progress; help promote parent participation in school activities; consult with parents about how the district can work with parents to achieve Title I program objectives; and solicit parent suggestions in the planning, development, and operation of the program. Parents of Title I children currently receiving services will receive timely information concerning meetings, parent</u></p>

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	<u>involvement activities, and student entrance and exit of the Title I program.</u>	
<p>1116(c)(4)(B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the achievement levels students are expected to meet.</p>	<p>Parents are provided information about the school’s curriculum, assessments, and proficiency level expectations in the following ways: <u>Farwell Elementary School will provide parents of students participating in Title I a description and explanation of the curriculum, academic assessments, and proficiency levels. The following venues will be used to distribute the above information:</u></p> <ul style="list-style-type: none"> • <u>Title I Meetings</u> • <u>Open House</u> • <u>Parent-Student-Teacher Conferences</u> • <u>Parent Meetings</u> 	
<p>1116(c)(4)(C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision-making as it relates to their child’s education, and to respond to any suggestions as soon as possible.</p>	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways: <u>Farwell Elementary School will provide parents of student participation in Title I opportunities for regular meetings to formulate suggestions as relating to the education of their child(ren). Teachers are available during their prep period to conference with parents regarding the students' academic progress.</u></p>	
<p>1116(c)(5) Ensure that if the Schoolwide Program Plan is not satisfactory to parents of participating students, submit any parent comments on the Plan when the school makes the Plan available to the Local Educational Agency (LEA).</p>	<p>If parents are not satisfied with the School Improvement Plan or Programs, they have opportunities to make comments by: <u>Farwell Elementary School recognizes that the school-wide program plan is an active document, and parent concerns, solicited through parent meetings, and other forms of communication are documented and taken into consideration when the plan is updated.</u></p>	
The School-Parent Compact Must:		
<p>1116(d) Jointly, with parents, develop a School-Parent Compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>1116(d) Clearly explain district and school goals for students to meet the challenging State academic standards.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>1116(d) & 1116(d)(1) Describe ways that teachers are responsible for supporting students’ learning and providing high quality curriculum and instruction.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>1116(d) & 1116(d)(1) Describe specific ways parents will be responsible for supporting their children’s learning.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>1116(d) Describe specific ways students will be responsible for their learning.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<p>1116(d) & 1116(d)(2)(C) Describe school activities to build partnerships with parents, including chances for parents to volunteer, take part in, and observe classroom activities, and communicate with teachers.</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

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1116(d) & 1116(f) Describe how parents and family members are involved in developing and revising the compact.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(d)(1) & 1116(d)(2)(A-C) Ensure regular two-way meaningful communication between family members and school staff throughout the school year, so that parents are kept up to date on their students' progress and get regular tips on home learning.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(f) Communicate information using family friendly language and format.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
1116(e)(1) Shall provide assistance to parents of students served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress and work with educators to improve the achievement of their children.	<p>How does the staff provide assistance to parents to help them understand the content standards, assessments, how to monitor their child's progress, and how to work with educators to improve the achievement of their children? What training is provided to families?</p> <p><u>Farwell Elementary School shall provide assistance to parents of children participating in a Title program in understanding the State's content standards, M-Step scores, DIBELS, DRA2, SRI, STAR Math results, and the results of local formative assessments. Parents have the opportunity to meet with individual teachers and/or a grade level team of teachers if they need additional clarification.</u></p>	
1116(e)(2) Shall provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child's academic progress. These include:</p> <p><u>Farwell Elementary School shall provide materials and training to help parents to work with their children to improve their child's academic achievement. During Family Activity Nights parents are provided with curriculum materials and strategies so that they can work with children at home.</u></p>	
1116(e)(3) Shall educate staff in the value and utility of parents' contributions, in how to reach out to, and communicate with, and work with parents as equal partners, to coordinate and implement parental involvement programs, and to build relationships between the parents and the school.	<p>On-going professional development for staff on effective ways to increase parental involvement occurs annually. They include:</p> <p><u>Farwell Elementary School shall educate, with input from parents, teachers, para-professionals, and administrators in the value of parents' contributions. Ongoing professional development is provided to teachers and para-professionals to develop and increase parental involvement - The following programs support parental involvement: Friday Folders, reading and math support, including Read by grade 3 at-home reading strategies, field trips and other activity nights.</u></p>	
1116(e)(4) Shall coordinate and integrate parental involvement Programs and activities with other Federal, State, and local Programs, including public preschool Programs, and conduct other activities, such as parent resource centers, that encourage and support parents	<p>Coordination with other Programs for parental involvement includes:</p> <p><u>Farwell Elementary School shall coordinate and integrate parental involvement programs and activities with other school agencies. Collaboration with SPARKS and Family Activity Nights increase parental involvement.</u></p>	

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in more fully participating in the education of their children.	
1116(e)(5) Shall ensure information is shared with parents in a language and format they can understand.	Information is shared with parents in a language and format they can understand. Examples include: <u>Farwell Elementary School provides parent meetings where information is presented in a format and language that all parents can understand - Teachers are also available to assist parent one-on-one.</u>
Gray Area - Recommended Best Practice, but Not Required	
1116(e)(6) May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.	_____
1116(e)(7) May provide necessary literacy training from funds received under this part if the LEA has exhausted all other reasonably-available sources of funding for such training.	_____
1116(e)(8) May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.	_____
1116(e)(9) May train parents to enhance the involvement of other parents.	_____
1116(e)(10) May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such	_____

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conferences at school, in order to maximize parental involvement and participation.	
1116(e)(11) May adopt and implement model approaches to improving parental involvement.	_____
1116(e)(12) May establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in Programs supported under this Section.	_____
1116(e)(13) May develop appropriate roles for community-based organizations and businesses in parental involvement activities.	_____
1116(e)(14) Shall provide other reasonable support for parental involvement activities as parents may request.	<p>Parents are provided with other reasonable support such as: <u>Requests from parents through family surveys resulted in an increase of communication between home and school, and parental involvement. Communication through the district website www.farwellschools.net include:</u></p> <ul style="list-style-type: none"> • <u>Announcements</u> • <u>Email Notification of Upcoming Events and Grades</u> • <u>Message Center on Skyward of Upcoming Events</u> • <u>Some Grades are Online and Available for Viewing Daily</u> <p>How does the school collect this information? <u>Family Survey</u> <u>Parent communication apps (DoJo and Remind)</u></p>
1116(f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.	<p>Staff provide opportunities for full parent participation: <u>Farwell Elementary School shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children. Information shall be presented in a language that parents can understand. Other sources of communication include: phones in every classroom and the use of School Messenger, which is an automated phone service, bulletin boards, Friday Folders, Parent/Student/Teacher Conferences, annual report and newsletters. Interpreter for the deaf and special education teachers are available at meetings for additional information and clarification.</u></p>